



**SCRUTINY COMMISSION**

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To: Councillors Seaton, Needham (Vice-Chair), B. Gray, Harper-Davies, Lennie, Rattray (Chair) and N. Taylor (For attention)

All other members of the Council  
(For information)

You are requested to attend the meeting of the Scrutiny Commission to be held in Committee Room 1, at the Council Offices, Southfields, Loughborough on Monday, 4th March 2024 at 6.00 pm for the following business.

Chief Executive

Southfields  
Loughborough

4th March 2024

**AGENDA SUPPLEMENT**

7. CABINET ITEMS FOR PRE-DECISION SCRUTINY

- (a) Corporate Delivery Plan 2024-25 4

A Cabinet report of the Chief Executive to propose the Council's Corporate Delivery Plan 2024-25.

## SCRUTINY QUESTIONS

What topics to choose?

- What difference will scrutiny make?
- Is this an area of concern – public/performance/risk register?
- Is this a corporate priority?
- Could scrutiny lead to improvements?
- What are the alternatives to pre-decision scrutiny?

Pre-decision scrutiny

- What is Cabinet being asked to agree?
- Why?
- How does this relate to the overall objective? Which is ...?
- What risks have been identified and how are they being addressed?
- What are the financial implications?
  
- What other options have been considered?
- Who has been consulted and what were the results?
- Will the decision Cabinet is being asked to take affect other policies, practices etc.?

Basic Questions

- Why are you/we doing this?
- Why are you/we doing it in this way?
- How do you/we know you are making a difference?
- How are priorities and targets set?
- How do you/we compare?
- What examples of good practice exist elsewhere?

## Key Performance Indicators 2024 - 2025

Indicator	Frequency	Owner	Q1 Target	Q2 Target	Q3 Target	Q4 Target	Annual Target
Date of oldest outstanding housing register application assessment (end of quarter snapshot)	Quarterly	Head of Strategic Housing	Less than 20 working days before end of quarter				
% New Housing Register application assessments completed within 20 workings days (during quarter)	Quarterly	Head of Strategic Housing	80% within 20 working days				
Date of oldest outstanding license application (end of quarter snapshot)	Quarterly	Head of Strategic Housing	Less than 130 calendar days before end of quarter				
% license applications determined within 130 calendar days (during quarter)	Quarterly	Head of Strategic Housing	80% within 130 calendar days				